

INTERLAKE SCHOOL DIVISION

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 3TH 2011 IN THE BOARDROOM, 192 - 2ND AVENUE NORTH (PTH #67), STONEWALL, MB.

COMMITTEE MEMBERS PRESENT:

DAVID HARCUS (CHAIRPERSON), ALAN CAMPBELL, MARK GRINDEY, SALLY COOK.

OTHER MEMBERS PRESENT:

FRAN FREDERICKSON (BOARD CHAIRPERSON) NON-PARTICIPATING

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT – ROSS METCALFE
ASSISTANT SUPERINTENDENT – CHRISTINE PENNER
SECRETARY TREASURER – AL LEIMAN
ASSISTANT SECRETARY-TREASURER-MELANIE MOUSSEAU

THE MEETING COMMENCED AT 5:45 P.M.

ITEMS DISCUSSED

1) REVIEW OF 2010-2011 OPERATIONS:

- THE COMMITTEE REVIEWED THE 2010-2011 FINANCIAL REPORTS TO JUNE 30, 2011.
- THE COMMITTEE ALSO RECEIVED THE MONTH-BY-MONTH EXPENDITURE ANALYSIS BY OBJECT CODE FOR THE 2010-2011 FISCAL YEAR.
- THE COMMITTEE ALSO RECEIVED A FIVE YEAR OBJECT SUMMARY REPORT AND REVIEWED THE COMPARISONS OF ACTUAL EXPENDITURES.

2) CURRENT YEAR OPERATING ACCOUNTS:

- THE COMMITTEE WAS PROVIDED WITH A FINANCIAL SUMMARY FOR THE CURRENT FISCAL PERIOD 2011-2012 TO THE END OF SEPTEMBER 2011.

3) REQUEST FOR PROPOSALS GUIDELINES:

- THE COMMITTEE REVIEWED THE CURRENT GUIDELINES FOR REQUEST FOR PROPOSALS WHICH WAS REFERRED BY THE MAINTENANCE COMMITTEE TO REVIEW. THE COMMITTEE MADE SOME SUGGESTIONS AND ASKED THAT ADMINISTRATION MAKE THE ADJUSTMENTS AND BRING THE REVISIONS BACK TO A FUTURE FINANCE COMMITTEE MEETING.

THE MEETING ADJOURNED AT 8:00P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER