

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 27, 2011 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON FRAN FREDERICKSON, DORIS HUNTER, SHARON BAKER, SALLY COOK, SASCHA EPP, DAVID HARCUS, SANDRA WIEBE.

## **TRUSTEES ABSENT:**

ALAN CAMPBELL, MARK GRINDEY.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, ROSS METCALFE,  
ASSISTANT SUPERINTENDENT, CHRISTINE PENNER,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:10 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #204/06/2011:**

MOVED BY COOK, SECONDED BY EPP, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 27<sup>TH</sup>, 2011, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #205/06/2011:**

MOVED BY HUNTER, SECONDED BY BAKER, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 13<sup>TH</sup>, 2011 AS CIRCULATED.

CARRIED

## **DELEGATIONS:**

AT 7:15 P.M. MRS. MELISSA FELBEL MADE A REQUEST TO THE BOARD TO HAVE HER CHILD ATTEND THE R.W. BOBBY BEND SCHOOL BEGINNING SEPTEMBER 2011.

## **BUSINESS ARISING FROM PREVIOUS MINUTES:**

### **MOTION #206/06/2011:**

MOVED BY EPP, SECONDED BY HARCUS, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE REQUEST FROM LANA COWLING MASON, ECONOMIC DEVELOPMENT OFFICER FOR THE WOODLANDS COMMUNITY DEVELOPMENT CORPORATION, FOR THE WARREN COLLEGIATE GRADE 10 AND 11 STUDENTS TO PARTICIPATE IN A TWO DAY YOUTH FORUM RETREAT AT THE YMC WOODLANDS CAMP ON SEPTEMBER 15<sup>TH</sup> AND 16<sup>TH</sup>, 2011.

CARRIED

**BOARD CORRESPONDENCE:**

**MANITOBA SCHOOLS BOARDS ASSOCIATION**

**CORRESPONDENCE:**

- MESSAGE FROM THE RESEARCH TEAM OF MEMORIAL UNIVERSITY
- E-BULLETIN JUNE 22, 2011
- LORD SELKIRK SCHOOL DIVISION REQUESTING PROVINCIAL SUPPORT THE PURCHASE OF A
- MODERN SCHOOL INFORMATION SYSTEM FOR SCHOOL DIVISIONS
- COLLECTIVE BARGAINING UPDATE JUNE 24, 2011
- SALARY BULLETIN: KELSEY SCHOOL DIVISION AND KELSEY TEACHERS' ASSOCIATION
- SALARY BULLETIN: RIVER EAST TRANSCONA SCHOOL DIVISION AND RIVER EAST TRANSCONA
- TEACHERS' ASSOCIATION
- SALARY BULLETIN: PEMBINA TRAILS SCHOOL DIVISION AND PEMBINA TRAILS TEACHERS' ASSOCIATION
- SALARY BULLETIN: ST. JAMES-ASSINIBOIA SCHOOL DIVISION AND ST. JAMES-ASSINIBOIA TEACHERS' ASSOCIATION
- SALARY BULLETIN: WHITESHELL SCHOOL DIVISION AND WHITESHELL TEACHERS' ASSOCIATION
- SALARY BULLETIN: PORTAGE LA PRAIRIE SCHOOL DIVISION AND PORTAGE LA PRAIRIE TEACHERS' ASSOCIATION
- SALARY BULLETIN: INTERLAKE SCHOOL DIVISION AND THE INTERLAKE ASSOCIATION OF NON-TEACHING EMPLOYEES (IANTE)
- SALARY BULLETIN: RIVER EAST TRANSCONA SCHOOL DIVISION AND THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 3873 (LIBRARY TECHNICIANS)
- SALARY BULLETIN: BRANDON SCHOOL DIVISION AND THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 737(CUSTODIAL, MAINTENANCE, TRANSPORTATION, SECRETARIAL/CLERICAL, LIBRARY AND EDUCATIONAL ASSISTANTS)

**DEPARTMENT REPORTS:**

**STUDENT SERVICES ADMINISTRATOR'S REPORT:**

LISA WEBSTER, STUDENT SERVICES ADMINISTRATOR, WAS PRESENT FOR HER REPORT TO THE BOARD AND THE FOLLOWING ITEMS WERE PRESENTED AS INFORMATION:

- PROVINCIAL FUNDING REVIEW
- SOLO SOFTWARE IMPLEMENTATION
- SAFE SCHOOL AMBASSADORS (ANTI-BULLYING PROGRAM)

**MAINTENANCE SUPERVISOR'S REPORT:**

PATRICK LENNOX, MAINTENANCE SUPERVISOR, WAS PRESENT FOR HIS REPORT TO THE BOARD.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A REPORT REGARDING THE HAIL DAMAGE THAT OCCURRED AT BRANT ARGYLE SCHOOL IN JUNE 2011 TO THE SHINGLES AND VENTS ON THE ROOF.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A REPORT ON THE FIVE YEAR CAPITAL PLAN OF THE INTERLAKE SCHOOL DIVISION.

**MOTION #207/06/2011:**

MOVED BY EPP, SECONDED BY HARCUS, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO ACCEPT THE FIVE YEAR CAPITAL PLAN FOR THE INTERLAKE SCHOOL DIVISION AND THAT THIS PLAN BE SUBMITTED TO THE PUBLIC SCHOOLS FINANCE BOARD.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**ASSISTANT SUPERINTENDENT'S REPORT:**

THE BOARD OF TRUSTEES WAS INFORMED THAT APPLICATIONS HAVE BEEN SUBMITTED FOR TWO GRANTS FOR ATTENDANCE INITIATIVE AND STAY IN SCHOOL INITIATIVE IN ORDER TO SECURE FUNDING FOR THE INFINITY PROGRAM (TIP) AND SOUTHWEST TEENS AT RISK (STAR).

THE BOARD OF TRUSTEES WAS INFORMED THAT TEULON COLLEGIATE WILL BE PARTICIPATING IN "FREE THE CHILDREN" PROJECT TO WORK WITH FIRST NATIONS COMMITTEE IN THE NEW YEAR.

**SUPERINTENDENT'S REPORT:**

**STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT:**

**P52#85/06/2011** JULIE DONAK HAS BEEN HIRED TO A PART-TIME (37%) TERM TEACHING POSITION AT R.W. BOBBY BEND SCHOOL COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#86/06/2011** MARK LAWSON HAS BEEN HIRED TO A FULL-TIME (100%) TERM TEACHING POSITION AT BALMORAL SCHOOL COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#87/06/2011** JENNIFER RUKHRA HAS BEEN HIRED TO A PART-TIME (50%) TERM TEACHING POSITION AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#88/06/2011** JODI SHACHTAY HAS BEEN HIRED TO A FULL-TIME (100%) TERM TEACHING POSITION AT STONEWALL CENTENNIAL SCHOOL COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#89/06/2011** ERIN FENSKE HAS BEEN HIRED TO A FULL-TIME (100%) TERM TEACHING POSITION AT TEULON COLLEGIATE COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#90/06/2011** BRITTANY BARKER HAS BEEN HIRED TO A PART-TIME (35%) TERM TEACHING POSITION AT TEULON COLLEGIATE COMMENCING SEPTEMBER 6<sup>TH</sup>, 2011.

**P52#91/06/2011** MICHELLE HOLMES, TEACHING ASSISTANT, HAS HAD AN INCREASE IN HER ASSIGNMENT FROM 4.0 HOURS PER DAY TO 5.5 HOURS PER DAY AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#92/06/2011** CHERYL JOHNSON HAS HAD A DECREASE IN ASSIGNMENT FROM 5.5 HOURS PER DAY TEACHING ASSISTANT TO 1.5 HOURS PER DAY AND 2.0 HOURS PER DAY LIBRARY CLERK AT WARREN ELEMENTARY COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#93/06/2011** TAMMY WILLIAMS, TEACHING ASSISTANT, HAS HAD A DECREASE IN ASSIGNMENT FROM 5.5 HOURS PER DAY TO 3.0 HOURS PER DAY AT WOODLANDS SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#94/06/2011** BRYCE TWERDOCHLIB HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT TEULON ELEMENTARY SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#95/06/2011** GARY MAGER HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#96/06/2011** KATHLEEN OLSON HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT MALLARD SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#97/06/2011** MICHELLE LYNER HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT CONCORD SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#98/06/2011** MICHELLE POPPLESTONE HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT LIGHTLY SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

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**STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT CONTINUED:**

**P52#99/06/2011** SARAH ANSLOW HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT TEULON ELEMENTARY SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#100/06/2011** CLAUDIA KAEGI HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT BALMORAL ELEMENTARY SCHOOL COMMENCING SEPTEMBER 7<sup>TH</sup>, 2011.

**P52#101/06/2011** JOLIE TONNER HAS BEEN HIRED TO THE POSITION OF RECEPTIONIST AT DIVISION OFFICE COMMENCING AUGUST 30<sup>TH</sup>, 2011.

THE BOARD OF TRUSTEES WAS INFORMED OF THE THANK YOU CARDS RECEIVED FROM RETIRED EMPLOYEES WHO ATTENDED THE CELEBRATIONS DINNER ON JUNE 16<sup>TH</sup>, 2011.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING GRADE TWELVE GENERAL PROFICIENCY WINNERS OF THE INTERLAKE SCHOOL DIVISION FOR 2010-2011 SCHOOL YEAR:

- KEVIN BRAUN – WARREN COLLEGIATE
- REBEKKA STOLAR – STONEWALL COLLEGIATE
- AMY BARCA – TEULON COLLEGIATE

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF PROFESSIONAL STAFFING CHANGES FOR THE 2011-2012 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE TECHNOLOGY DEPARTMENT HAS SECURED A SUMMER STUDENT THROUGH HERZING COLLEGE. STEVEN ROBERTSON WILL WORK FOR US FROM JUNE 27<sup>TH</sup> TO AUGUST 19<sup>TH</sup>, 2011.

THE BOARD OF TRUSTEES WAS INFORMED THAT BALMORAL SCHOOL WILL HAVE 32 STUDENTS IN THE GRADE SIX/SEVEN/EIGHT CLASS FOR SEPTEMBER 2011. AN ADDITIONAL .50 STAFF MEMBER HAS BEEN ADDED TO THE SCHOOL TO COMPLEMENT TEACHING TIME.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING HIGH RISK TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- ARGYLE SCHOOL WILL BE TAKING STUDENTS TO LILAC RESORT ON JUNE 15<sup>TH</sup>, 2011 TO PARTICIPATE IN SWIMMING ACTIVITIES.
- ARGYLE SCHOOL WILL BE TAKING STUDENTS TO QUARRY PARK ON JUNE 22<sup>ND</sup>, 2011 TO PARTICIPATE IN SWIMMING ACTIVITIES.
- ARGYLE SCHOOL WILL BE TAKING STUDENTS TO QUARRY PARK ON JUNE 27<sup>TH</sup>, 2011 TO PARTICIPATE IN SWIMMING ACTIVITIES.
- CONCORD SCHOOL WILL BE TAKING STUDENTS TO BIRD'S HILL PROVINCIAL PARK ON JUNE 27<sup>TH</sup>, 2011 TO PARTICIPATE IN SWIMMING ACTIVITIES.

**MOTION #208/06/2011:**

MOVED BY HARCUS, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES ACCEPT KENDRA OBACH'S 14% RESIGNATION OF HER CURRENT TEACHING CONTRACT.

CARRIED

**SECRETARY TREASURER'S REPORT:**

**BY-LAW 1-2011:**

**MOTION #209/06/2011:**

MOVED BY COOK, SECONDED BY WIEBE, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE SECOND READING TO BY-LAW 1-2011 FOR THE FOLLOWING CAPITAL PROJECTS:

STONEWALL COLLEGIATE ROOF REPAIRS	\$119,000.00
WOODLANDS NEW SCHOOL	<u>23,900.00</u>
TOTAL OF DEBENTURE	\$143,200.00

CARRIED

**SECRETARY TREASURER'S REPORT CONTINUED:**

**MOTION #210/06/2011:**

MOVED BY HUNTER, SECONDED BY HARCUS, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE THIRD AND FINAL READING TO BY-LAW 1-2011 FOR THE FOLLOWING CAPITAL PROJECTS:

STONEWALL COLLEGIATE ROOF REPAIRS	\$119,000.00
WOODLANDS NEW SCHOOL	<u>23,900.00</u>
TOTAL OF DEBENTURE	\$143,200.00

CARRIED

**BY-LAW 2-2011:**

**MOTION #211/06/2011:**

MOVED BY BAKER, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE SECOND READING TO BY-LAW 2-2011 BEING A BORROWING BY-LAW OF THE INTERLAKE SCHOOL DIVISION FOR THE 2011-2012 FISCAL OPERATING YEAR.

CARRIED

**MOTION #212/06/2011:**

MOVED BY HUNTER, SECONDED BY EPP, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE THIRD AND FINAL READING TO BY-LAW 2-2011 BEING A BORROWING BY-LAW OF THE INTERLAKE SCHOOL DIVISION FOR THE 2011-2012 FISCAL OPERATING YEAR.

CARRIED

**BY-LAW 3-2011:**

**MOTION #213/06/2011:**

MOVED BY WIEBE, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE SECOND READING TO BY-LAW 3-2011 BEING A BY-LAW FOR THE TRUSTEES INDEMNITIES EFFECTIVE JULY 1, 2011.

CARRIED

**MOTION #214/06/2011:**

MOVED BY COOK, SECONDED BY HARCUS, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE THIRD AND FINAL READING TO BY-LAW 3-2011 BEING A BY-LAW FOR THE TRUSTEES INDEMNITIES EFFECTIVE JULY 1, 2011.

CARRIED

**ADJOURNMENT:**

**MOTION #215/06/2011:**

MOVED BY HUNTER, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:45 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER