

INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION THAT WAS HELD ON MONDAY, JANUARY 16, 2012 AT THE TRANSPORTATION AND MAINTENANCE FACILITY, STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

ALAN CAMPBELL (CHAIR), SHARON BAKER, SALLY COOK, DAVID HARCUS

ADMINISTRATION PRESENT:

MAINTENANCE SUPERVISOR – PATRICK LENNOX

THE MEETING COMMENCED AT 7:00 P.M.

AGENDA ITEMS

1. 2012 – R.F.P. TENDERING SCHEDULE

THE COMMITTEE WAS PROVIDED A SUMMARY OF THE 2012 TENDERING SCHEDULE. ALL TENDERS WILL BE POSTED IN THE STONEWALL TRIBUNE INCLUDING THE INTERLAKE SCHOOL DIVISION WEBSITE. AS THE INTERLAKE SCHOOL DIVISION MOVES INTO SUSTAINABLE DEVELOPMENT THE MAINTENANCE DEPARTMENT WILL BE REQUESTING PRICING FOR ECO FRIENDLY PRODUCTS WITH THE NEXT CLEANING SUPPLIES TENDER.

2. CAPITAL 'D' REPORT

THE COMMITTEE WAS PROVIDED A SUMMARY OF THE 2012 – 2013 CAPITAL "D" REQUESTS FROM THE INDIVIDUAL SCHOOLS.

3. INTERLAKE SCHOOL DIVISION ELECTRICIAN AND PLUMBER

THE COMMITTEE DISCUSSED THE COSTS OF HIRING A FULL-TIME ELECTRICIAN AND JOURNEYMAN PLUMBER.

4. COMMERCE POINT MAINTENANCE WORK ORDER PROGRAM

THE COMMITTEE DISCUSSED THE PURCHASE OF A WEB BASED MAINTENANCE WORK ORDER PROGRAM.

5. CUSTODIAL STAFF CHANGES

THE COMMITTEE WAS PROVIDED A LISTING OF CUSTODIAL STAFF CHANGES THAT HAS TAKEN PLACE WITHIN THE LAST FOUR WEEKS.

MEETING ADJOURNED AT 9:10 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER