

INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION THAT WAS HELD ON TUESDAY, SEPTEMBER 8TH, 2009 AT THE TRANSPORTATION AND MAINTENANCE FACILITY, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

MARK GRINDEY (CHAIR), SHARON BAKER, TODD DEW

ADMINISTRATION PRESENT:

MAINTENANCE SUPERVISOR – PATRICK LENNOX

ABSENT:

DAVE HARCUS

THE MEETING COMMENCED AT 5:30 P.M.

1. **REQUEST FOR PROPOSALS** -

ELECTRICAL SERVICES - THREE PROPOSALS RECEIVED

THE COMMITTEE REVIEWED THE ELECTRICAL SERVICES REQUEST FOR PROPOSALS AS SUBMITTED.

IT WAS THE CONSENSUS OF THE COMMITTEE TO RECOMMEND AT THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES THE FOLLOWING PROPOSAL:

RECOMMENDATION:

THAT PURE ELECTRIC BE AWARDED THE ELECTRICAL PROPOSAL AS FOLLOWS:

JOURNEYMAN ELECTRICIAN RATE \$39.50/HR

APPRENTICE RATES CALCULATED ON A PERCENTAGE BASIS OF THE JOURNEYMAN RATE

1ST YEAR APPRENTICE RATE 50%

2ND YEAR APPRENTICE RATE 60%

3RD YEAR APPRENTICE RATE 75%

4TH YEAR APPRENTICE RATE 90%

2. **OTHER REQUEST FOR PROPOSALS** –

THE COMMITTEE WAS INFORMED OF THE FOLLOWING REQUEST FOR PROPOSALS THAT WERE RECEIVED.

- **REMOVAL OF SNOW FROM ROOF AREAS** – ONE PROPOSAL RECEIVED
- **MASONRY SEALER & INSULATION MAINTENANCE**– ONE PROPOSAL RECEIVED
- **DEMOLITION & REMOVAL OF FLOOR MATERIALS**– ONE PROPOSAL RECEIVED
- **SHEET VINYL FLOOR REPAIR**– ONE PROPOSAL RECEIVED

IT WAS THE CONSENSUS OF THE COMMITTEE TO DISCUSS THESE PROPOSALS FURTHER DURING THE NEXT MEETING OF THE BOARD OF TRUSTEES DURING THE IN-CAMERA SESSION.

3. **PSFB PROJECTS** –

- a. STONEWALL COLLEGIATE GYM ADDITION & VENEER REPLACEMENT
- b. BALMORAL SCHOOL ADDITION & RENOVATION

THE COMMITTEE WAS INFORMED THAT CONSTRUCTION ON BOTH PROJECTS ARE PROGRESSING ON/OR AHEAD OF SCHEDULE.

4. **VANDALISM:**

THE COMMITTEE WAS PROVIDED WITH A SUMMARY OF EXPENSES INCURRED DUE TO VANDALISM ON A YEAR BY YEAR BASIS FOR THE DIVISION.

2005-2006 \$10,211.29

2006-2007 \$9,516.09

2007-2008 \$4,739.91

2008-2009 \$7,254.61

MEETING ADJOURNED AT 7:45 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER