

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, MARCH 14, 2011 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON FRAN FREDERICKSON, DORIS HUNTER, SHARON BAKER, ALAN CAMPBELL, SALLY COOK, SASCHA EPP, MARK GRINDEY, SANDRA WIEBE.

## **TRUSTEES ABSENT:**

DAVID HARCUS.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, ROSS METCALFE,  
ASSISTANT SUPERINTENDENT, CHRISTINE PENNER,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #89/03/2011:**

MOVED BY WIEBE, SECONDED BY BAKER, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, MARCH 14, 2011, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #90/03/2011:**

MOVED BY COOK, SECONDED BY HUNTER, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 28, 2011 AS CIRCULATED.

CARRIED

## **DELEGATIONS:**

AT 7:05 P.M. MRS. KELLY PETRICIG APPEARED BEFORE THE BOARD OF TRUSTEES TO REQUEST PERMISSION FOR HER TWO CHILDREN TO ATTEND THE R.W. BOBBY BEND SCHOOL EFFECTIVE SEPTEMBER 2011.

## **BOARD CORRESPONDENCE:**

## **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- CORRESPONDENCE ON BILL 13 THE PREPARING STUDENTS FOR SUCCESS ACT
- CORRESPONDENCE ENCOURAGING FEDERAL SUPPORT FOR EXISTING GANG PREVENTION PROGRAMS
- REGION 3 ANNUAL REGIONAL MEETING MINUTES
- E-BULLETIN MARCH 10, 2011
- CORRESPONDENCE ON REGARDING RESIDENTIAL DEVELOPMENT PROCESS AND SCHOOL BOARD INVOLVEMENT
- LEADERSHIP FOR STUDENT LEARNING
- MOTHERS AGAINST DRUNK DRIVING: CONTEST GUIDELINES, RULES, ENTRY FORM AND BURSARY FUND

**DEPARTMENT REPORTS:**

**PROGRAM SUPPORT – CURRICULUM:**

MRS. GAIL PETERKIN APPEARED BEFORE THE BOARD OF TRUSTEES TO PRESENT HER REPORT TO THE BOARD.

THE BOARD OF TRUSTEES WAS INFORMED THAT JENNIFER KATZ WAS THE SPEAKER AT THE FEBRUARY 4<sup>TH</sup>, 2011 CURRICULUM FOCUS DAYS SPEAKING TO 160 PROFESSIONAL STAFF FROM THE INTERLAKE SCHOOL DIVISION ON "TEACHING TO DIVERSITY".

THE BOARD OF TRUSTEES WAS PROVIDED WITH THE GRADE 3 PROVINCIAL ASSESSMENT RESULTS AND A COMPARISON BETWEEN THE INTERLAKE SCHOOL DIVISION AND THE PROVINCIAL AVERAGES.

THE BOARD OF TRUSTEES WAS INFORMED THAT INTERLAKE SCHOOL DIVISION IS WORKING WITH MR. GEORGE KOCH, WHO IS WORKING ON BEHALF OF THE MANITOBA LUNG ASSOCIATION, TO ARRANGE FOR HIM TO MEET WITH ALL GRADE 7 AND 8 PHYSICAL EDUCATION/HEALTH TEACHERS, GUIDANCE COUNCILORS AND SOCIAL WORKERS ON JUNE 29<sup>TH</sup>, 2011. HE WILL PROVIDE AN OVERVIEW OF THE PROGRAMS THAT HE WOULD LIKE TO SHARE IN-CLASS WITH THE STUDENTS.

THE BOARD OF TRUSTEES WAS INFORMED THAT PLANS ARE CURRENTLY UNDERWAY FOR THE TRAINING OF CLASSROOM TEACHERS OF GRADES 6 AND 8 STUDENTS USING THE FIRST STEPS IN MATHEMATICS RESOURCE AND PROFESSIONAL DEVELOPMENT PROGRAMS.

**PROGRAM SUPPORT – TECHNOLOGY:**

MR. JIM SAJ WAS PRESENT TO PRESENT HIS REPORT TO THE BOARD OF TRUSTEES. MR. SAJ PRESENTED THE REQUEST FOR PROPOSALS THAT HE HAD RECEIVED FOR THE STUDENT INFORMATION SYSTEM.

**MOTION #91/03/2011:**

MOVED BY COOK, SECONDED BY HUNTER, THAT THE BOARD OF TRUSTEES ACCEPTS THE PROPOSAL AS SUBMITTED BY PEARSON SCHOOL SYSTEMS IN THE AMOUNT OF \$28,740.00 FOR THE IMPLEMENTATION OF THE NEW STUDENT INFORMATION SYSTEM TO BE PILOTED AT STONEWALL COLLEGIATE INSTITUTE AND STONY MOUNTAIN SCHOOL FOR THE 2011-2012 SCHOOL YEAR.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**ASSISTANT SUPERINTENDENT'S REPORT:**

THE BOARD OF TRUSTEES WAS INFORMED THAT GRADES 7 AND 8 STUDENTS WILL BE GIVEN PERMISSION WITH PARENTAL SUPPORT TO ASSIST WITH FLOOD SUPPORT. THE PROCESS FOR INVOLVEMENT WILL BE DISCUSSED AT THE NEXT ADMINISTRATIVE COUNCIL MEETING.

THE BOARD OF TRUSTEES WAS PROVIDED WITH CORRESPONDENCE RECEIVED FROM KELLY REED, DIRECTOR OF HONEYWELL HOMETOWN SOLUTIONS, CONGRATULATING MARIA NICKEL WHO HAS BEEN ACCEPTED FOR THE JUNE 18<sup>TH</sup> TO 24<sup>TH</sup>, 2011 ADVANCED SPACE ACADEMY LOCATED AT THE UNITED STATES SPACE AND ROCKET CENTER IN HUNTSVILLE, ALABAMA.

THE BOARD OF TRUSTEES WAS PROVIDED WITH CORRESPONDENCE FROM THE INTERLAKE REGIONAL CTS CONSORTIUM REGIONAL MEETING THAT WAS HELD ON MARCH 14<sup>TH</sup>, 2011. MR. ERNIE BART, CTS COORDINATOR FOR THE SOUTHWEST CONSORTIUM, PRESENTED AN OVERVIEW TO THE INTERLAKE GROUP.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE BASKETBALL ZONE 5 CHAMPIONS:

- VARSITY GIRLS – TEULON COLLEGIATE
- VARSITY BOYS – WARREN COLLEGIATE
- JUNIOR VARSITY GIRLS – WARREN COLLEGIATE

**ASSISTANT SUPERINTENDENT'S REPORT CONTINUED:**

**MOTION #92/03/2011:**

MOVED BY GRINDEY, SECONDED BY HUNTER, THAT WE APPROVE THE GENERAL LEAVE OF ABSENCE REQUESTED BY MICHELLE CORBEIL, EFFECTIVE IMMEDIATELY, FOR AN INDEFINITE PERIOD OF TIME AS PER ARTICLE 23 OF THE CURRENT IANTE COLLECTIVE AGREEMENT.

CARRIED

**SUPERINTENDENT'S REPORT:**

**STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT:**

**P52#27/03/2011** LYNN MERRIAN, TEACHER AT STONY MOUNTAIN SCHOOL IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#28/03/2011** KATHRYN MURPHY, TEACHER AT R. W. BOBBY BEND IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#29/03/2011** MELANIE MAKSYMUK, TEACHER AT ROCK LAKE SCHOOL IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#30/03/2011** BARB FAIRLIE, TEACHING/PRINCIPAL AT ROCK LAKE SCHOOL IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#31/03/2011** ROBERT LOVATT, TEACHING VICE PRINCIPAL AT STONEWALL CENTENNIAL SCHOOL IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#32/03/2011** MARGERY JOHNSON, TEACHER AT TEULON ELEMENTARY IS RETIRING EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

**P52#33/03/2011** JENNIFER RUKHRA, HAS BEEN HIRED TO A FULL-TIME (100%) TERM TEACHING POSITION AT STONEWALL COLLEGIATE COMMENCING MARCH 15<sup>TH</sup>, 2011.

**P52#34/03/2011** TANIS CHEASLEY, HAS RESIGNED FROM HER POSITION AT STONY MOUNTAIN SCHOOL EFFECTIVE JUNE 30<sup>TH</sup>, 2011.

THE BOARD OF TRUSTEES WAS INFORMED OF A LETTER THAT WAS RECEIVED FROM MR. GREG ROSS THANKING THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION FOR APPROVING HIS PERSONAL LEAVE TO ATTEND THE INTERLAKE GAMES TO WATCH HIS SON PARTICIPATE.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE NEW SCHOOL AT WOODLANDS AND THE PROCESS INVOLVED FOR THE REQUEST FOR PROPOSAL AND HIRING OF AN ARCHITECTURAL FIRM.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE ASSESSMENT UNIT FROM MANITOBA EDUCATION WILL BEGIN VISITING THE INTERLAKE SCHOOL DIVISION ON APRIL 19<sup>TH</sup>, 2011 AND THEY WILL FOCUS ON THE FOLLOWING ITEMS:

- INTERPRETING AND USING DATA FROM PROVINCIAL ASSESSMENTS
- DEVELOPING CLASSROOM-BASED ASSESSMENT LITERACY AT ALL THREE LEVELS (EARLY YEARS, MIDDLE YEARS, SENIOR YEARS)
- IMPLEMENTING ASSESSMENT FOR LEARNING
- UPDATING ASSESSMENT POLICIES AND PRACTICES

THE BOARD OF TRUSTEES WAS PROVIDED WITH CORRESPONDENCE FROM MANITOBA HIGH SCHOOL ATHLETIC ASSOCIATION REGARDING THE TRUSTEES SUMMIT RESULTS FROM FEBRUARY 12<sup>TH</sup>, 2009. THE BOARD OF TRUSTEES WAS ALSO INFORMED OF THE LEVY THAT INTERLAKE SCHOOL DIVISION HAS RECEIVED. AFTER THE DISCUSSIONS IT WAS THE CONSENSUS OF THE BOARD TO GET MORE INFORMATION REGARDING THE PROCESS FOR THIS ADDITIONAL CHARGE FOR GRADES 9 TO 12 STUDENTS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE STONY MOUNTAIN DAY CARE BUILDING PROPOSAL. THE BOARD OF TRUSTEES WAS INFORMED THAT THE DAY CARE GROUP WILL DO A PRESENTATION TO THE BOARD AT A FUTURE BOARD MEETING.

**SUPERINTENDENT'S REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

WARREN COLLEGIATE IS TAKING GRADES 11 & 12 STUDENTS TO

- DOMINION CITY, MANITOBA TO PARTICIPATE IN THE BASKETBALL PROVINCIALS TAKING PLACE MARCH 17<sup>TH</sup> TO 19<sup>TH</sup>, 2011.
- WARREN COLLEGIATE IS TAKING GRADES 9 & 10 STUDENTS TO RUSSELL, MANITOBA TO PARTICIPATE IN THE BASKETBALL PROVINCIALS ON MARCH 10<sup>TH</sup> TO 12<sup>TH</sup>, 2011.
- STONY MOUNTAIN SCHOOL WILL HAVE GRADES 7 & 8 STUDENTS PARTICIPATE IN A 30 HOUR FAMINE MARCH 17<sup>TH</sup> TO 18<sup>TH</sup>, 2011.
- WARREN COLLEGIATE IS TAKING 4 MEMBERS OF THE CURLING TEAM TO DAUPHIN, MANITOBA TO PARTICIPATE IN THE CURLING PROVINCIALS MARCH 2<sup>ND</sup> TO 5<sup>TH</sup>, 2011

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIP THAT HAS BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- TEULON COLLEGIATE WILL BE TAKING GRADE 8 TO 12 STUDENTS TO CAMP ARNES MAY 12<sup>TH</sup> TO 13<sup>TH</sup>, 2011. STUDENTS WILL PARTICIPATE IN A MUSIC CAMP AND WILL HAVE ACCESS TO THE CAMP SWIMMING POOL.

THE BOARD OF TRUSTEES WAS INFORMED OF CORRESPONDENCE THAT THE INTERLAKE SCHOOL DIVISION HAS RECEIVED FROM THE MINISTER OF EDUCATION REGARDING CONGRATULATIONS TO MARIA NICKEL, HAROLD ENNS AND SUSAN GEORGE, TEACHERS AT THE WOODLANDS SCHOOL, FOR THE MANITOBA'S CELEBRATION OF EXCELLENCE IN TEACHING –MINISTER'S AWARD. THE PRESENTATION WILL TAKE PLACE ON APRIL 14<sup>TH</sup>, 2011.

**MOTION #93/03/2011:**

MOVED BY COOK, SECONDED BY EPP, THAT WE APPROVE THE PERSONAL LEAVE REQUEST BY DICK SLATCHER TO BE TAKEN APRIL 1<sup>ST</sup> TO APRIL 30<sup>TH</sup>, 2011 AS PER ARTICLE 18.02 OF THE CURRENT CUPE COLLECTIVE AGREEMENT.

CARRIED

**MOTION #94/03/2011:**

MOVED BY HUNTER, SECONDED BY WIEBE, THAT WE APPROVE THE REQUEST FROM SHARON WOLCHUK TO DECREASE HER ASSIGNMENT TO 75% EFFECTIVE SEPTEMBER 2011.

CARRIED

**MOTION #95/03/2011:**

MOVED BY WIEBE, SECONDED BY GRINDEY, THAT WE APPROVE THE REQUEST FROM THE BALMORAL BEFORE AND AFTER SCHOOL PROGRAM TO HAVE THEIR RENTAL FEE OF \$100.00 PER MONTH BE FORGIVEN UNTIL OCTOBER 2011.

CARRIED

**MOTION #96/03/2011:**

MOVED BY CAMPBELL, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES APPOINT CHRISTOPHER GAMBLE TO THE POSITION OF 100% ACTING PRINCIPAL AT TEULON COLLEGIATE INSTITUTE EFFECTIVE APRIL 29<sup>TH</sup>, 2011 TO JUNE 30<sup>TH</sup>, 2011.

CARRIED

**MOTION #97/03/2011:**

MOVED BY COOK, SECONDED BY CAMPBELL, THAT THE BOARD OF TRUSTEES APPOINT LAURA PERRELLA TO THE POSITION OF 50% ACTING PRINCIPAL AT TEULON COLLEGIATE INSTITUTE EFFECTIVE APRIL 29<sup>TH</sup>, 2011 TO JUNE 30<sup>TH</sup>, 2011.

CARRIED

**MOTION #98/03/2011:**

MOVED BY WIEBE, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES APPROVE THE SABBATICAL LEAVE AS REQUESTED BY ARLENE MACDUFF FOR THE 2011-2012 SCHOOL YEAR AT A RATE OF 50% SALARY.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT RESULTS TO THE END OF FEBRUARY 2011.

THE BOARD OF TRUSTEES WAS PROVIDED WITH TWO FINANCIAL REPORTS TO THE END OF FEBRUARY 2011. THE FIRST REPORT WAS A SUMMARY BY PROGRAM ACCOUNT AND THE SECOND REPORT WAS A SUMMARY BY OBJECT ACCOUNT. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH A SUMMARY OF THE AMOUNT OF MONIES REMAINING IN THE SCHOOL SUPPLY BUDGET TO THE END OF FEBRUARY 2011

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF FEBRUARY 2011.

**MOTION #99/03/2011:**

MOVED BY CAMPBELL, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 105505 TO NOS. 105849 IN THE AMOUNT OF \$1,389,755.72 AND NET PAYROLL IN THE AMOUNT OF \$1,420,627.04 FOR A GRAND TOTAL OF \$2,810,382.76 FOR THE MONTH OF FEBRUARY 2011.

CARRIED

**MOTION #100/03/2011:**

MOVED BY BAKER, SECONDED BY EPP, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 465 TO NOS. 474 IN THE AMOUNT OF \$3,247.70 FOR THE MONTH OF FEBRUARY 2011.

CARRIED

**IN-CAMERA:**

**MOTION #101/03/2011:**

MOVED BY HUNTER, SECONDED BY EPP, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**MOTION #102/03/2011:**

MOVED BY COOK, SECONDED BY GRINDEY, THAT THE BOARD OF TRUSTEES APPROVE THE APPOINTMENT OF THE PROGRAM SUPPORT CURRICULUM POSITION EFFECTIVE SEPTEMBER 6<sup>TH</sup>, 2011.

CARRIED

**ADJOURNMENT:**

**MOTION #103/03/2011:**

MOVED BY HUNTER, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:05 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER