

## **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE EDUCATION COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION, HELD ON THURSDAY, DECEMBER 15<sup>TH</sup>, 2011, AT THE DIVISION OFFICE, 192-2<sup>ND</sup> AVENUE NORTH, STONEWALL, MB.

### **COMMITTEE MEMBERS PRESENT**

SANDRA WIEBE (CHAIRPERSON), DORIS HUNTER, SHARON BAKER, SASCHA EPP

### **SENIOR ADMINISTRATION PRESENT**

SUPERINTENDENT ROSS METCALFE  
ASSISTANT SUPERINTENDENT CHRISTINE PENNER

### **DEPARTMENT HEADS PRESENT**

GAIL PETERKIN, PROGRAM SUPPORT – CURRICULUM  
WARREN NICKERSON, PROGRAM SUPPORT - CURRICULUM  
LISA WEBSTER, STUDENT SERVICES ADMINISTRATOR

### **GUESTS**

PAT CROCKATT  
MICHELLE PROCTER  
MELISSA BELL  
TRACY PROCTER

THE MEETING WAS CALLED TO ORDER AT 9:15 A.M.

### **INFORMATION ITEMS:**

1. **STRATEGIC PLAN:** THE COMMITTEE WAS INFORMED THAT THE 2011-2014 STRATEGIC PLAN IS CURRENTLY AT THE PRINTERS AND WE ARE AWAITING FINAL REVISIONS BEFORE IT GOES TO PRINT.
2. **TECHNOLOGY:** THE COMMITTEE WAS INFORMED THAT SENIOR ADMIN IS WORKING ON A MODEL FOR THE IMPLEMENTATION OF A 3 YEAR TECHNOLOGY PLAN THAT WOULD PROVIDE CLEAR DIRECTION ON WHERE WE NEED TO BE GOING IN THIS AREA. FLOWCHARTS OUTLINING THE RESPONSIBILITIES OF THE ADMIN TECH PLC, THE DIVISION STEERING COMMITTEE AND SCHOOL BASED TECH MENTORS WILL BE INCLUDED IN THE PLAN. DISCUSSION REGARDING INSTALLATION OF FIBRE WITHIN THE DIVISION WAS DISCUSSED.
3. **ASSESSMENT:** THE COMMITTEE WAS INFORMED THAT DUE TO CHANGES IN PROVINCIAL REPORTING AND ASSESSMENT REVISIONS WILL NEED TO BE MADE TO REFERENCES D-6 (R1) AND DA-8. THERE WERE DISCUSSIONS REGARDING THE EXCELLENCE PROGRAM AND POSSIBLE CHANGES TO THE STRUCTURE OF THE PROGRAM. THE ASSESSMENT COMMITTEE WILL REVIEW THESE REFERENCES AND PROVIDE PROPOSED REVISIONS TO THIS COMMITTEE AT THEIR NEXT MEETING.
4. **PRESENTATIONS:**
  - I) PAT CROCKATT PRESENTED AN OVERVIEW OF HOW INCLUSION IS BEING IMPLEMENTED AT THE HUTTERIAN SCHOOLS.
  - II) MICHELLE PROCTER AND MELISSA BELL PRESENTED AN OUTLINE OF THE SAFE SCHOOL AMBASSADORS/PEER SUPPORT PROGRAMS AT STONEWALL CENTENNIAL SCHOOL.
  - III) TRACY PROCTOR PROVIDED THE COMMITTEE AN OVERVIEW OF THE SOLO PROGRAM WHICH IS BEING IMPLEMENTED DIVISION WIDE.
5. **PD DAYS:** THE COMMITTEE WAS INFORMED THAT THE STRUCTURE OF PD DAYS IN THE DIVISION IN 2013-2014 MAY NEED TO BE REVISED TO ALLOW MORE PD TIME.
6. **PRIMARY CLASS SIZE CAPS:** THE COMMITTEE WAS INFORMED THAT A PROVINCIAL OVERSIGHT COMMITTEE HAS BEEN ESTABLISHED REGARDING PROPOSED CLASS SIZE CAPS AND WILL BE MEETING IN JANUARY. A COPY OF IMPLEMENTING PRIMARY CLASS SIZE IN ONTARIO, A PRESENTATION BY NANCY NAYLOR, HAS BEEN POSTED ON THE TRUSTEE WORKSPACE.
7. **GRANTS:** –
  - I) EARLY LITERACY- WARREN NICKERSON AND LISA WEBSTER ARE CURRENTLY REVAMPING THE PD COMPONENT OF IRIS.
  - II) VISUAL ARTS – TRANSPORTATION COST GRANTS ARE AVAILABLE FOR SCHOOLS.
  - III) FRENCH REVITALIZATION – GRANT APPLICATION WILL BE COMPLETED FOR 2012-2013.

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- IV) MIDDLE YEARS EXPERIENTIAL- ALLOCATION OF THIS GRANT WILL BE ADMINISTERED AT THE SCHOOL LEVEL.
- V) ESD – THIS GRANT WILL BE ADMINISTERED BY THE ESD COMMITTEE
  
- 8. **ALEXANDER SCHOOL VISIT:** THE COMMITTEE DISCUSSED THEIR VISIT TO ALEXANDER SCHOOL. BUSSING PROVISIONS AND A BEFORE AND AFTER PROGRAM OFFERED AT ALEXANDER SCHOOL SOLVED THE FUNDAMENTAL PROBLEMS OF ACCESSIBILITY FOR STUDENTS.
  
- 9. **SHOWCASE DAY:** SHOWCASE DAY FOR THIS YEAR WILL HIGHLIGHT PROJECTS FROM KINDERGARTEN TO GRADE 6 STUDENTS. THE DATE FOR THIS EVENT HAS BEEN SET FOR APRIL 12<sup>TH</sup>, 2012. POSSIBLE VENUE WOULD BE THE QUARRY PARK HERITAGE ARTS CENTRE.
  
- 10. **OTHER:**
  - A. AN IEP FILE REVIEW HAS BEEN SCHEDULED FOR FEBRUARY 2012.
  - B. PAT CROCKATT AND LISA WEBSTER WILL BE PRESENTING AT THE NATIONAL AT RISK CONFERENCE REGARDING THE T.I.P. PROGRAM.

MEETING ADJOURNED AT 12:30 P.M.

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**COMMITTEE CHAIRPERSON**

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**SECRETARY-TREASURER**