

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 9, 2009 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## TRUSTEES PRESENT:

BOARD CHAIRPERSON FRAN FREDERICKSON, VAL WEISS, MARK GRINDEY, DORIS HUNTER, SHARON BAKER, SANDRA WIEBE, TODD DEW, DAVID HARCUS, SALLY COOK.

## SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, ROSS METCALFE,  
ASSISTANT SUPERINTENDENT, CHRISTINE PENNER,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## APPROVAL OF THE AGENDA:

### MOTION #76/11/2009:

MOVED BY COOK, SECONDED BY DEW, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 9<sup>TH</sup>, 2009, AS DISTRIBUTED.

CARRIED

## APPROVAL OF THE MINUTES:

### MOTION #77/11/2009:

MOVED BY HUNTER, SECONDED BY WEISS, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 26<sup>TH</sup>, 2009 AS CIRCULATED.

CARRIED

## BOARD CORRESPONDENCE:

## MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- EXECUTIVE HIGHLIGHTS
- SALARY BULLETIN: ST. JAMES SCHOOL DIVISION AND CUPE LOCAL 744
- SALARY BULLETIN: ST. JAMES SCHOOL DIVISION AND CUPE LOCAL 744 - CORRECTION
- SALARY BULLETIN: TURTLE MOUNTAIN SCHOOL DIVISION AND CUPE
- SALARY BULLETIN: TURTLE MOUNTAIN SCHOOL DIVISION AND CUPE (EDUCATION ASSISTANTS)
- CORRESPONDENCE FROM BRANDON SCHOOL DIVISION TO PREMIER OF MANITOBA
- CORRESPONDENCE FROM MINISTER OF INTERGOVERNMENTAL AFFAIRS

## COMMITTEE REPORTS:

## TECHNOLOGY COMMITTEE:

### MOTION #78/11/2009:

MOVED BY HUNTER, SECONDED BY DEW, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE TECHNOLOGY MINUTES FROM THE COMMITTEE MEETING HELD ON MONDAY, NOVEMBER 2<sup>ND</sup>, 2009 AS INFORMATION.

CARRIED

DEPARTMENT REPORTS:

TRANSPORTATION SUPERVISOR'S REPORT:

MR. KEN KRULICKI, TRANSPORTATION SUPERVISOR, WAS PRESENT FOR HIS REPORT TO THE BOARD.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING TRANSPORTED STUDENTS THAT HAVE MULTIPLE ADDRESSES IN THE INTERLAKE SCHOOL DIVISION AND THE PROBLEM THIS IS CAUSING TO DETERMINE THE STUDENT'S ELIGIBILITY RIGHTS FOR TRANSPORTATION PURPOSES.

SENIOR ADMINISTRATION REPORTS:

ASSISTANT SUPERINTENDENT'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING H1N1 IN THE INTERLAKE SCHOOL DIVISION. IT HAS BEEN CONFIRMED THAT THERE ARE NOW TWO CASES OF H1N1 WITH ONE STUDENT RETURNING TO SCHOOL. THE BOARD OF TRUSTEES WAS ALSO INFORMED OF THE NEW PROTOCOL FOR ATHLETICS FOR STUDENTS WHEN ACKNOWLEDGING THEIR OPPONENTS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE 2009-2010 ADMINISTRATOR INTERNSHIP PROGRAM. THE BOARD OF TRUSTEES WAS INFORMED THAT THIS IS NOW A TWO YEAR PROGRAM. THE FOLLOWING TEACHERS HAVE BEEN ACCEPTED IN THIS PROGRAM:

- CATHY PLESKACH,
- ROSS LEDOCHOWSKI,
- BRYCE BALDWIN,
- MICHELLE PROCTER,
- LAURA PERRELLA,
- JASON DARRAGH.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATED REGARDING STUDENT VOICE ACTIVITIES FOR THE 2009-2010 SCHOOL YEAR. WORKSHOPS ARE BEING PLANNED FOR HIGH SCHOOL AND GRADE EIGHT STUDENTS RELATING TO THE TWO DIVISIONAL GOALS THAT WILL BE FOCUSED ON THESE UPCOMING WORKSHOPS.

MOTION #79/11/2009:

MOVED BY HARCUS, SECONDED BY HUNTER, THAT WE APPROVE THE GENERAL LEAVE OF ABSENCE REQUESTED BY TRACY MANN, TO BE TAKEN FEBRUARY 10<sup>TH</sup> TO 12<sup>TH</sup>, 2010, AS PER ARTICLE 23 OF THE CURRENT IANTE COLLECTIVE AGREEMENT.

CARRIED

SUPERINTENDENT'S REPORT:

STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT:

**P52#28/11/2009** SHAWN FROST-HUNT HAS BEEN RECALLED TO A FULL-TIME (5.5 HOURS PER DAY) TEACHING ASSISTANT POSITION AT STONEWALL COLLEGIATE INSTITUTE COMMENCING NOVEMBER 2<sup>ND</sup>, 2009.

**P52#29/11/2009** SANDRA MILLAR HAS BEEN HIRED TO THE POSITION OF DIRECTOR OF THE WOODWREN PROGRAM COMMENCING OCTOBER 26<sup>TH</sup>, 2009.

THE BOARD OF TRUSTEES WAS INFORMED THAT STONY MOUNTAIN ELEMENTARY SCHOOL WILL BE AWARDED THE EARTH SCHOOL IV AWARD AND THE PRESENTATION AND CEREMONY HAS BEEN SCHEDULED FOR DECEMBER 2<sup>ND</sup>, 2009.

THE BOARD OF TRUSTEES WAS INFORMED OF THE QUAD SAFETY PROGRAM THAT IS GOING TO BE OFFERED THROUGH THE CONTINUING EDUCATION PROGRAM IN ORDER TO PROMOTE THE IMPORTANCE AND SAFETY ASPECTS.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENT AND ASSISTANT SUPERINTENDENT WILL BE ATTENDING THE ANNUAL MASS CONFERENCE IN BRANDON FROM NOVEMBER 18<sup>TH</sup> TO 20<sup>TH</sup>, 2009.

**SUPERINTENDENT'S REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED OF THE JOINT BOARD/PAC MEETING THAT WILL BE HELD AT THE R.W. BOBBY BEND SCHOOL ON NOVEMBER 16<sup>TH</sup>, 2009.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FRENCH IMMERSION INFORMATION SESSION THAT WILL BE HELD AT THE R.W. BOBBY BEND SCHOOL LIBRARY ON NOVEMBER 16<sup>TH</sup>, 2009 AT 7:00 PM.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING EDUCATIONAL SUSTAINABLE DEVELOPMENT. THE BOARD OF TRUSTEES WAS INFORMED THAT THE UNIVERSITY OF MANITOBA IS VERY INTERESTED IN THE "BIG PICTURE" IDEAS. DOCTOR GARY BABIUK WILL BE ATTENDING THE STONY MOUNTAIN EARTH DAY CEREMONY ON DECEMBER 2<sup>ND</sup>, 2009.

THE BOARD OF TRUSTEES WAS INFORMED OF THE INTERLAKE TEACHERS ASSOCIATION MEMBERS ON SOCIETY COMMITTEES.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENT AND ASSISTANT SUPERINTENDENT WILL BE PUTTING TOGETHER A PROGRAM TO PRESENT AT THE NEXT MANITOBA SCHOOL BOARD CONFERENCE IN MARCH 2010. A SUGGESTED PRESENTATION WILL BE "SMALL DIVISION WITH BIG IDEAS."

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LETTER OF CORRESPONDENCE FROM THE WOODLANDS ELEMENTARY SCHOOL REGARDING A LETTER DATED NOVEMBER 3<sup>RD</sup>, 2009 THAT WENT HOME TO PARENTS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- WARREN COLLEGIATE INSTITUTE WILL BE TAKING 18 STUDENTS TO MORDEN/WINKLER, MB TO PARTICIPATE IN THE HOCKEY TOURNAMENT TAKING PLACE JANUARY TO 8<sup>TH</sup>, 2009.
- WARREN COLLEGIATE INSTITUTE WILL BE TAKING 18 STUDENTS TO NEEPAWA, MB TO PARTICIPATE IN THE HOCKEY TOURNAMENT TAKING PLACE OCTOBER 30<sup>TH</sup> AND 31<sup>ST</sup>, 2009.

MOTION #80/11/2009:

MOVED BY HUNTER, SECONDED BY HARCUS, THAT WE APPROVE THE ONE-DAY LEAVE FOR OTHER PURPOSES REQUESTED BY JOCELYN HOLMES, TAKEN OCTOBER 29<sup>TH</sup>, 2009, AS PER ARTICLE 17.10 OF THE CURRENT ITA COLLECTIVE AGREEMENT. THIS LEAVE OF ABSENCE IS APPROVED WITH THE UNDERSTANDING THAT THERE WILL BE NO COST TO THE INTERLAKE SCHOOL DIVISION.

CARRIED

MOTION #81/11/2009:

MOVED BY WEISS, SECONDED BY WIEBE, THAT WE APPROVE THE FIVE DAYS LEAVE FOR OTHER PURPOSES REQUESTED BY KELLY GRIFFITH, TO BE TAKEN FEBRUARY 16<sup>TH</sup> TO 19<sup>TH</sup>, 2010 AND EITHER FEBRUARY 12<sup>TH</sup> OR 22<sup>ND</sup>, 2010, AS PER ARTICLE 17.10 OF THE CURRENT ITA COLLECTIVE AGREEMENT. THIS LEAVE OF ABSENCE IS APPROVED WITH THE UNDERSTANDING THAT THERE WILL BE NO COST TO THE INTERLAKE SCHOOL DIVISION.

CARRIED

MOTION #82/11/2009:

MOVED BY WIEBE, SECONDED BY HUNTER, THAT WE APPOINT LISA WEBSTER TO THE POSITION OF STUDENT SERVICES ADMINISTRATOR COMMENCING JANUARY 4<sup>TH</sup>, 2010.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED OF THE OCTOBER 2009 ENROLMENT LISTING ON A SCHOOL BY SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF OCTOBER 2009.

MOTION #83/11/2009:

MOVED BY DEW, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 355 TO NOS. 363 IN THE AMOUNT OF \$ 1,026.15 FOR THE MONTH OF OCTOBER 2009.

CARRIED

SECRETARY TREASURER'S REPORT CONTINUED:

MOTION #84/11/2009:

MOVED BY GRINDEY, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 98778 TO NOS.99260 AND QUICK CHEQUES Q16487 TO Q16495 IN THE AMOUNT OF \$1,925,877.99 AND NET PAYROLL IN THE AMOUNT OF \$1,441,074.74 FOR A GRAND TOTAL OF \$3,366,952.73 FOR THE MONTH OF OCTOBER 2009.

CARRIED

THE BOARD OF TRUSTEES WAS PROVIDED WITH TWO FINANCIAL REPORTS TO THE END OF OCTOBER 2009. THE FIRST REPORT WAS A SUMMARY BY PROGRAM ACCOUNT AND THE SECOND REPORT WAS A SUMMARY BY OBJECT ACCOUNT. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH A FINANCIAL REPORT ON THE AMOUNT OF MONIES REMAINING IN EACH SCHOOL SUPPLY BUDGET TO THE END OF OCTOBER 2009

ADJOURNMENT:

MOTION #85/11/2009:

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:00 P.M.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**