

MINUTES OF THE PR/LIAISON COMMITTEE AND INTERLAKE TEACHERS' ASSOCIATION MEETING HELD MONDAY, NOVEMBER 9TH, 2009 AT THE INTERLAKE SCHOOL DIVISION BOARD OFFICE AT 4:30 P.M.

COMMITTEE MEMBERS PRESENT

SHARON BAKER (CHAIR), DORIS HUNTER, SANDRA WIEBE, MARK GRINDEY, MARIA NICKEL (ITA PRESIDENT), REBECCA GOOD, JOHN BOCK, RICK ZARETSKY

ADMINISTRATION PRESENT

SUPERINTENDENT/CEO ROSS METCALFE

THE MEETING WAS CALLED TO ORDER AT 4:30 P.M.

INFORMATION ITEMS

1. **POSTING OF TEACHING POSITIONS WITHIN SCHOOLS:**
 - 1.1 ITA BROUGHT FORTH SEVERAL SITUATIONS WHERE JOB POSTINGS WERE PERCEIVED TO BE INCONSISTENT. SOME POSITIONS WERE POSTED, OTHERS WERE NOT, AND AN APPOINTMENT OF A POSITION WAS MADE. THE ITA IMPRESSED UPON THE BOARD THAT CONSISTENCY IS KEY.
 - 1.2 MR. METCALFE INFORMED THE GROUP THAT THE DIVISION MAKES EVERY ATTEMPT TO ACCOMMODATE TRANSFER REQUESTS. HE ALSO INDICATED THAT THE SUPERINTENDENT'S DEPARTMENT DISCUSSES STAFFING ANNUALLY WITH PRINCIPALS.
 - 1.3 MR. METCALFE INDICATED THAT COMMUNICATION BETWEEN A MEMBER REQUESTING A TRANSFER AND THE DIVISION WILL BE IMPROVED SO THAT THE MEMBER WILL BE CONTACTED BY MR. METCALFE AND INFORMED WHY THE TRANSFER IS NOT BEING ACCOMMODATED.
 - 1.4 THE BOARD COMMITTEE INDICATED THAT IT WOULD BRING THIS ISSUE UP AT A FUTURE MEETING. ATTEMPTS WILL BE MADE TO BETTER COMMUNICATE REGARDING THIS ISSUE TO THE ITA.
2. **H1N1 POLICY:**

THIS POLICY HAS BEEN APPROVED BY THE BOARD. THE FREE PRESS PRAISED THE DIVISION ON ITS DETAILED POLICY REGARDING THE H1N1 PANDEMIC PLANNING. THE ITA IMPRESSED UPON THE BOARD THAT IT WILL WORK IN THE SPIRIT OF COOPERATION WITH THIS POLICY, HOWEVER, THE LRA, PSA AND COLLECTIVE AGREEMENT WILL STILL BE IN EFFECT. THE BOARD COMMITTEE AGREED AND INDICATED THAT IT DID NOT KNOW HOW THE H1N1 PLAN WOULD COME INTO PLAY UNTIL IMPLEMENTED. DIRECTION IN EMERGENCY SITUATIONS MAY INCLUDE THE MINISTER OF EDUCATION OR DESIGNATE AND/OR THE CHIEF MEDICAL OFFICER.
3. **SUBSTITUTE TEACHERS AND TEACHER SCHEDULES:**

THE ITA SOUGHT CLARIFICATION REGARDING THE USE OF SUBSTITUTES AND TEACHER PREPARATION TIME. MR. METCALFE INDICATED THAT THERE HAS BEEN DISCUSSION REGARDING THIS IN THE PAST. THE PRINCIPALS HAVE BEEN TOLD THAT IT IS THEIR CALL ON HOW TO USE THE SUBS IN THE BUILDING. IF A SUB IS CALLED FOR ONE DAY OR LESS THE PRINCIPAL CAN REASSIGN THE PREP IF THERE IS NO INDICATION IN THE TEACHER'S PLAN FOR USE OF THAT TIME. HOWEVER, IF IT IS THREE DAYS OR MORE, THE PREPS ARE TO BE USED AS INDICATED BY THE TEACHER'S DAY PLAN. HE INDICATED THAT THE WORK OF THE TEACHER BEING REPLACED IS THE FIRST PRIORITY. THIS CAN VARY WHEN A PRINCIPAL NEEDS COVERAGE ON AN EMERGENCY BASIS.
4. **LIAISON ISSUE:**

THE ITA BROUGHT TO THE ATTENTION OF THE COMMITTEE THAT IT IS STRONGLY ENCOURAGED TO BRING FORTH TOPICS AT LIAISON MEETINGS. THE ITA INDICATED THAT LIAISON MEETINGS ARE AN OPPORTUNITY FOR TWO-WAY DIALOGUE.

MEETING ADJOURNED: 5:15 P.M.

NEXT MEETING: MONDAY, FEBRUARY 22ND, 2010
4:30 – 5:30 P.M.

COMMITTEE CHAIRPERSON

SUPERINTENDENT