

INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26, 2011 IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

TRUSTEES PRESENT:

BOARD CHAIRPERSON FRAN FREDERICKSON, DORIS HUNTER, SHARON BAKER, ALAN CAMPBELL, SALLY COOK, SASCHA EPP, MARK GRINDEY, DAVID HARCUS, SANDRA WIEBE.

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, ROSS METCALFE,
ASSISTANT SUPERINTENDENT, CHRISTINE PENNER,
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

APPROVAL OF THE AGENDA:

MOTION #23/09/2011:

MOVED BY EPP, SECONDED BY GRINDEY, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26, 2011, AS DISTRIBUTED.

CARRIED

APPROVAL OF THE MINUTES:

MOTION #24/09/2011:

MOVED BY HARCUS, SECONDED BY HUNTER, THAT WE APPROVE THE MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 12, 2011 AS CIRCULATED.

CARRIED

MOTION #25/09/2011:

MOVED BY WIEBE, SECONDED BY COOK, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 12, 2011 AS CIRCULATED.

CARRIED

DELEGATIONS:

MOTION #26/09/2011:

MOVED BY CAMPBELL, SECONDED BY HUNTER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA IN A MEETING OF THE WHOLE TO HEAR THE DELEGATION AT 7:05 P.M. BY MR. JOHN HUEGING AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

THE REGULAR MEETING RESUMED AT 7:40 P.M.

BOARD CORRESPONDENCE:

MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- SALARY BULLETIN: WINNIPEG SCHOOL DIVISION AND TEACHERS' ASSOCIATION
- SALARY BULLETIN: BORDERLAND SCHOOL DIVISION AND TEACHERS' ASSOCIATION
- SEPTEMBER 16TH COLLECTIVE BARGAINING UPDATE
- EDUCATION FINANCE WORKSHOP –FRIDAY, NOVEMBER 25, 2011
- CORRESPONDENCE TO MS CATHERINE FIFE REGARDING 2011 CSBA CONGRESS
- E-BULLETIN SEPTEMBER 21, 2011
- SHOW OFF YOUR CLASSROOM INNOVATION TO CANADA
- GET IN THE ZONE: SCHOOL ZONE SAFETY

COMMITTEE REPORTS:

TRANSPORTATION COMMITTEE:

MOTION #27/09/2011:

MOVED BY CAMPBELL, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE TRANSPORTATION MEETING MINUTES FROM THE COMMITTEE MEETING HELD ON SEPTEMBER 19TH, 2011 AS INFORMATION.

CARRIED

MAINTENANCE COMMITTEE:

MOTION #28/09/2011:

MOVED BY CAMPBELL, SECONDED BY BAKER, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE MAINTENANCE MEETING MINUTES FROM THE COMMITTEE MEETING HELD ON SEPTEMBER 19TH, 2011 AS INFORMATION.

CARRIED

DEPARTMENT REPORTS:

PROGRAM SUPPORT – CURRICULUM:

MR. WARREN NICKERSON APPEARED BEFORE THE BOARD TO PRESENT HIS REPORT TO THE BOARD OF TRUSTEES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE MIDDLE YEARS ASSESSMENT RESULTS. THE REPORT HIGHLIGHTED TRENDS IN THE MIDDLE YEARS IN LITERACY, NUMERACY AND ENGAGEMENT FROM 2009-2011.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE NEW PROVINCIAL REPORT CARDS TEMPLATES THE PROVINCIAL GOVERNMENT SENT TO SCHOOL DIVISIONS. THESE TEMPLATES CAN BE USED THIS YEAR AMONG THE PILOT SCHOOLS. THE REPORT ALSO PREVIEWED SOME OF THE FEATURES AND IMPLICATIONS OF THESE DRAFT TEMPLATES.

SENIOR ADMINISTRATION REPORTS:

ASSISTANT SUPERINTENDENT'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE CAREER AND TECHNOLOGY STUDIES FROM THE MEETING HELD WITH REPRESENTATIVES FROM THE DIVISION AND THE CTS INTERLAKE REGIONAL CONSORTIUM GROUP BETWEEN THE INTERLAKE AND EVERGREEN SCHOOL DIVISIONS.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE ASSISTANT SUPERINTENDENT ALONG WITH TEN ADMINISTRATORS WILL BE READING THE BOOK ENTITLED "DON'T THINK OF AN ELEPHANT" BY GEORGE LAKOFF. THE GROUP WILL GET TOGETHER TO DISCUSS THIS BOOK AS PART OF THE DIVISION BOOK CLUB COMMITTEE.

THE BOARD OF TRUSTEES WAS INFORMED THAT THERE ARE TWO TICKETS AVAILABLE FOR THE TRUSTEES TO ATTEND THE NOVEMBER 23RD, 2011 "WE" DAY. TRUSTEES CAMPBELL AND GRINDEY WERE CHOSEN TO ATTEND THIS ALL DAY SESSION.

THE BOARD OF TRUSTEES WAS PROVIDED WITH CLARIFICATION REGARDING THE BALMORAL BUS PICK UP WHERE THERE IS A CLUSTER PICK UP ON HIGHWAY 236 FOR STUDENTS LIVING IN DYKSTRA DEVELOPMENT. THIS PICK UP HAS BEEN SCHEDULED DUE TO SAFETY REASONS.

MOTION #29/09/2011:

MOVED BY GRINDEY, SECONDED BY HUNTER THAT THE BOARD OF TRUSTEES APPROVE THE 2 DAY GENERAL LEAVE OF ABSENCE AS REQUESTED BY LEE HOGG, TO BE TAKEN NOVEMBER 3RD TO 4TH, 2011 AS PER ARTICLE 23 OF THE CURRENT IANTE COLLECTIVE AGREEMENT.

CARRIED

ASSISTANT SUPERINTENDENT'S REPORT CONTINUED:

MOTION #30/09/2011:

MOVED BY HARCUS, SECONDED BY EPP, THAT THE BOARD OF TRUSTEES APPROVE THE 3 DAY GENERAL LEAVE OF ABSENCE AS REQUESTED BY LAURIE ARGAN TO BE TAKEN DECEMBER 20TH TO 22ND, 2011 AS PER ARTICLE 23 OF THE CURRENT IANTE COLLECTIVE AGREEMENT.

CARRIED

MOTION #31/09/2011:

MOVED BY GRINDEY, SECONDED BY HUNTER, THAT THE BOARD OF TRUSTEES APPROVE THE LEAVE OF ABSENCE FROM THE AFTERNOON PORTION OF HIS BUS ROUTE, AS REQUESTED BY JAMES MCGILLAN, TO BE TAKEN SEPTEMBER 27TH, 2011 TO DECEMBER 22, 2011 AS PER ARTICLE 17 OF THE CURRENT ISD/SCHOOL BUS DRIVERS' ASSOCIATION AGREEMENT.

CARRIED

MOTION #32/09/2011:

MOVED BY GRINDEY, SECONDED BY HUNTER, THAT THE BOARD OF TRUSTEES APPROVE, IN PRINCIPLE, THE REQUEST FOR AN INTERNATIONAL STUDY TOUR RECEIVED FROM WARREN COLLEGIATE FOR STUDENTS TO TRAVEL TO FRANCE FOR A PERIOD OF APPROXIMATELY 13 DAYS DURING SPRING BREAK 2012, PROVIDING ALL CONDITIONS OUTLINED IN POLICY C-3 APPROVED TRIPS ARE MET.

CONSIDERATION OF THIS MOTION WAS DEFERRED TO THE NEXT REGULAR BOARD MEETING.

SUPERINTENDENT'S REPORT:

STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT:

P52#20/09/2011 LOIS PASCHKE HAS HAD AN INCREASE IN ASSIGNMENT TO INCLUDE AN ADDITIONAL 10 DAYS TO HER .50 OCCUPATIONAL THERAPIST POSITION.

P52#21/09/2011 MARGARET KNUTSON HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT WARREN COLLEGIATE COMMENCING SEPTEMBER 8TH, 2011.

P52#22/09/2011 LUKE DEIBERT HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) TEMPORARY EDUCATIONAL ASSISTANT POSITION AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 12TH, 2011.

P52#23/09/2011 LEANNE STUTSKY HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT TEULON COLLEGIATE COMMENCING SEPTEMBER 9TH, 2011.

P52#24/09/2011 ROBYN JONES HAS BEEN RECALLED TO A PART TIME (3.0 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT GROSSE ISLE SCHOOL COMMENCING SEPTEMBER 15TH, 2011.

P52#25/09/2011 JANET PEARSON HAS BEEN RECALLED TO A PART TIME (3.0 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT TEULON ELEMENTARY SCHOOL COMMENCING SEPTEMBER 20TH, 2011.

P52#26/09/2011 CORRIE REAR HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT TEULON COLLEGIATE COMMENCING SEPTEMBER 16TH, 2011.

P52#27/09/2011 KAYLA CHITTICK HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT R.W. BOBBY BEND SCHOOL COMMENCING SEPTEMBER 19TH, 2011.

P52#28/09/2011 ROBIN SMITH HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 16TH, 2011.

P52#29/09/2011 LORI IRELAND HAS BEEN TRANSFERRED TO A 3.5 HOUR PER DAY EDUCATIONAL ASSISTANT POSITION AND A 2.0 HOUR PER DAY LIBRARY CLERK POSITION AT WARREN ELEMENTARY EFFECTIVE SEPTEMBER 29TH, 2011.

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STAFFING UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT CONTINUED:

P52#30/09/2011 MICHELLE HOLMES, EDUCATIONAL ASSISTANT, HAS RESIGNED HER FULL TIME (5.5 HOURS PER DAY) POSITION AT STONEWALL COLLEGIATE EFFECTIVE SEPTEMBER 7TH, 2011.

P52#31/09/2011 CHERYL JOHNSON, EDUCATIONAL ASSISTANT AND LIBRARY CLERK, HAS RESIGNED HER PART TIME (1.5 HOURS PER DAY EDUCATIONAL ASSISTANT AND 2.0 HOURS PER DAY LIBRARY CLERK) POSITION AT WARREN ELEMENTARY EFFECTIVE SEPTEMBER 28TH, 2011.

P52#32/09/2011 KIM MOFFAT, HAS BEEN TRANSFERRED TO A PART TIME (4.0 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT WARREN ELEMENTARY SCHOOL EFFECTIVE SEPTEMBER 22ND, 2011.

P52#33/09/2011 SHAWN FROST-HUNT HAS BEEN RECALLED TO A FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT STONEWALL COLLEGIATE COMMENCING SEPTEMBER 22ND, 2011.

P52#34/09/2011 BROCK COUCH HAS BEEN HIRED TO FULL TIME (5.5 HOURS PER DAY) EDUCATIONAL ASSISTANT POSITION AT WARREN COLLEGIATE COMMENCING SEPTEMBER 21ST, 2011.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENT WILL BE ON VACATION FROM OCTOBER 31ST TO NOVEMBER 11TH, 2011.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING MEETINGS WITH THE PUBLIC SCHOOLS FINANCE BOARD AND DRAWINGS FOR THE WOODLANDS NEW SCHOOL.

THE BOARD OF TRUSTEES WAS INFORMED THAT ON SEPTEMBER 30TH, 2011 THE DIVISIONAL INSERVICE WILL BE HELD AT STONEWALL COLLEGIATE. JENNIFER KATZ WILL BE PRESENTING ON THE TOPIC OF UNIVERSAL DESIGN FOR LEARNING. ALL TRUSTEES WERE INVITED TO ATTEND THE INSERVICE.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- WARREN COLLEGIATE WILL BE TAKING 12 MEMBERS OF THEIR VARSITY GIRLS VOLLEYBALL TEAM TO PARTICIPATE IN A TOURNAMENT IN VIRDEN, MANITOBA ON NOVEMBER 4TH TO 5TH, 2011.
- TEULON COLLEGIATE WILL BE TAKING 12 MEMBERS OF THEIR VOLLEYBALL TEAM TO PARTICIPATE IN A TOURNAMENT IN BOISSEVAIN, MANITOBA, OCTOBER 14TH TO 15TH, 2011.
- STONEWALL COLLEGIATE WILL BE TAKING 4 MEMBERS OF THEIR GOLF TEAM TO PARTICIPATE IN THE PROVINCIAL CHAMPIONSHIPS IN NEEPAWA, MANITOBA ON SEPTEMBER 22ND TO 23RD, 2011.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING HIGH RISK TRIP THAT HAS BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- THE INFINITY PROGRAM WILL BE TAKING 12 STUDENTS TO HYWIRE ZIP LINE ADVENTURES ON OCTOBER 14TH, 2011 WHERE STUDENTS WILL BE HIKING, CLIMBING AND ZIP LINING.

MOTION #33/09/2011:

MOVED BY COOK, SECONDED BY CAMPBELL, THAT THE BOARD OF TRUSTEES GIVE APPROVAL FOR THE 1 DAY LEAVE FOR OTHER PURPOSES REQUESTED BY MICHELLE NYCHUK, TO BE TAKEN OCTOBER 14TH, 2011, AS PER ARTICLE 17.10 OF THE CURRENT I.T.A. COLLECTIVE AGREEMENT. THIS LEAVE IS APPROVED PROVIDING THERE IS NO COST TO THE BOARD.

CARRIED

MOTION #34/09/2011:

MOVED BY BAKER, SECONDED BY EPP, THAT THE BOARD OF TRUSTEES GIVE APPROVAL TO THE REQUEST FROM THE TEULON DAY CARE TO ALLOW THE USE OF INTERLAKE SCHOOL DIVISION BUSES TO MOVE CHILDREN FROM THE TEULON DAY CARE TO A SAFE, PREDETERMINED LOCATION IN THE EVENT OF A FIRE.

CARRIED

SECRETARY TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS INFORMED THAT THE AUDITORS WILL BE CONDUCTING THE AUDIT OF THE INTERLAKE SCHOOL DIVISION BEGINNING ON SEPTEMBER 27TH, 2011. THE BOARD WAS ALSO PROVIDED WITH PRELIMINARY FINANCIAL RESULTS FOR THE OPERATING ACCOUNT FOR THE 2010-2011 FISCAL PERIOD.

THE BOARD OF TRUSTEES WAS PROVIDED WITH THE AUDITORS ENGAGEMENT LETTER. THE BOARD WAS INFORMED THAT THIS WOULD BE A COMPREHENSIVE AUDIT THIS YEAR THAT TAKES PLACE EVERY THREE YEARS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A DRAFT MEETING SCHEDULE FOR THE 2011-2012 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED OF A REQUEST BY THE INTERLAKE TEACHERS' ASSOCIATION (I.T.A.) FOR MANITOBA TEACHERS' SOCIETY (M.T.S.) REPRESENTATIVES TO MAKE A PRESENTATION ON EDUCATION FINANCE TO THE BOARD. IT WAS THE CONSENSUS OF THE BOARD THAT THIS PRESENTATION BE DONE ON NOVEMBER 14TH, 2011 AT THE REGULAR BOARD MEETING.

MOTION #35/09/2011:

MOVED BY HARCUS, SECONDED BY GRINDEY, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVES SECOND READING TO BY-LAW 4-2011 BEING A DEBENTURE BY-LAW FOR THE FOLLOWING CAPITAL EXPENDITURES.

IN WOOD MA 2010 1 WOODLANDS NEW SCHOOL	\$ 5,900.00
IN TEC RO 2009 TEULON COLLEGIATE ROOF	475,500.00

TOTAL AMOUNT OF DEBENTURE. \$481,400.00

CARRIED

MOTION #36/09/2011:

MOVED BY COOK, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE THIRD AND FINAL READING TO BY-LAW 4-2011 BEING A DEBENTURE BY-LAW FOR THE FOLLOWING CAPITAL EXPENDITURES.

IN WOOD MA 2010 1 WOODLANDS NEW SCHOOL	\$ 5,900.00
IN TEC RO 2009 TEULON COLLEGIATE ROOF	475,500.00

TOTAL AMOUNT OF DEBENTURE. \$481,400.00

CARRIED

ADJOURNMENT:

MOTION #37/09/2011:

MOVED BY HUNTER, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:20 P.M.

BOARD CHAIRPERSON

SECRETARY-TREASURER