

INTERLAKE SCHOOL DIVISION

MINUTES OF TECHNOLOGY COMMITTEE MEETING HELD ON MONDAY,
MAY 4TH, 2009, 5:30 P.M. AT THE MAINTENANCE AND TRANSPORTATION FACILITY,
STONEWALL, MANITOBA.

TRUSTEES PRESENT:

DORIS HUNTER (CHAIR), SALLY COOK, SHARON BAKER, TODD DEW

ADMINISTRATION PRESENT:

JIM SAJ – TECHNOLOGY COORDINATOR

ITEMS DISCUSSED:

1. UPDATE ON PROJECTS COMPLETED SINCE NOVEMBER MEETING:

THE COMMITTEE WAS INFORMED THAT THE CLASSROOM COMPUTER UPGRADES AT STONEWALL CENTENNIAL, BALMORAL, GROSSE ISLE AND ROSSER SCHOOLS HAVE BEEN COMPLETED.

2. CURRICULUM INSERVICING:

THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT EPEARL TRAINING IS CONTINUING THROUGHOUT THE DIVISION.

THE TECHNOLOGY COORDINATOR WILL BE SENDING OUT AN ELECTRONIC SURVEY LOOKING FOR FEEDBACK ON THE INTEGRATION OF VARIOUS SOFTWARE APPLICATIONS ACROSS THE DIVISION. ONCE ALL THE SURVEYS ARE COMPLETE, DATA WILL BE USED TO IDENTIFY FUTURE TRAINING REQUIREMENTS.

3. SUMMER COMPUTER HARDWARE UPGRADE PLANS:

THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT HARDWARE UPGRADES ARE SCHEDULED FOR STONEWALL COLLEGIATE, STONEWALL CENTENNIAL, BALMORAL AND STONY MOUNTAIN SCHOOLS THIS SUMMER. A DISCUSSION TOOK PLACE REGARDING WHAT WILL BE DONE WITH THE OLD COMPUTER SYSTEMS. THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT THE SYSTEMS WILL BE USED TO REPLACE OTHER SYSTEMS THROUGHOUT THE DIVISION OR USED FOR PARTS. SYSTEMS NOT WORTH KEEPING WILL BE SENT TO A RECYCLING DEPOT.

4. INTERNAL WIRING UPDATE:

THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT ROSSER SCHOOL'S LOCAL AREA NETWORK UPGRADES ARE COMPLETE. THE TECHNOLOGY COORDINATOR INDICATED THAT SCI, SCS, ARGYLE AND BALMORAL SCHOOLS ARE THE ONLY SCHOOLS LEFT TO BE UPGRADED.

5. MERLIN LICENSING AGREEMENT:

THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT THE INTERLAKE SCHOOL DIVISION HAS SIGNED ANOTHER 3 YEAR CONTRACT WITH MERLIN.

6. REVIEW OF RFP FOR SCI AND SCS LOCAL AREA NETWORK UPGRADES:
 THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT THERE WERE THREE SUBMISSIONS TO THE LOCAL AREA NETWORK RFP. THE COMMITTEE REVIEWED THE SUBMISSIONS AND RECOMMENDED SUBMISSION #2 BE ACCEPTED. STONEWALL COLLEGIATE LAN UPGRADES WOULD NEED TO BE FUNDED THROUGH RESERVE ACCOUNTS. THE STONEWALL CENTENNIAL LAN UPGRADE COSTS WOULD BE SHARED BETWEEN STONEWALL CENTENNIAL AND THE TECHNOLOGY DEPARTMENT 2009/2010 BUDGET LINES.

COMPANY	SCI LAN UPGRADE COSTS	SCS LAN UPGRADE COSTS	TOTAL COST EXCLUDING TAXES
RFP 1	54286.00	33665.00	87951.00
RFP 2	49900.00	31800.00	81700.00
RFP 3	80305.00	52815.00	133120.00

RECOMMENDATION:

THE COMMITTEE RECOMMENDS THAT THE BOARD OF TRUSTEES APPROVE THE LAN UPGRADE TO THE COMPANY SUBMITTING RFP #2 TO DUE THE UPGRADES TO STONEWALL CENTENNIAL SCHOOL AT A TOTAL COST OF \$31,800.00 PLUS APPLICABLE TAXES.

7. RESOURCE SYSTEMS:

THE TECHNOLOGY COORDINATOR INFORMED THE COMMITTEE THAT THE RESOUC E LAPTOPS ARE IN NEED OF REPLACEMENT. THE COMMITTEE AND TECHNOLOGY COORDINATOR DISCUSSED THE USE OF LAPTOPS COMPARED TO DESKTOP COMPUTERS FOR RESOUC E TEACHERS. A DISCUSSION TOOK PLACE REGARDING THE COST TO REPLACE APPROXIMATELY 27 LAPTOPS WITH NEW LAPTOPS OR DESKTOP COMPUTERS. THE TECHNOLOGY COORDINATOR WILL MEET WITH THE STUDENT SERVICES ADMINISTRATOR TO DISCUSS SPECIFIC NEEDS OF THE STUDENT SERVICES DEPARTMENT.

THE MEETING ADJOURNED AT 6:30 P.M.

 COMMITTEE CHAIRPERSON

 SECRETARY-TREASURER