

INTERLAKE SCHOOL DIVISION

MINUTES OF TECHNOLOGY COMMITTEE MEETING HELD ON MONDAY, OCTOBER 17, 2011 AT THE MAINTENANCE AND TRANSPORTATION FACILITY, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

SASHA EPP (CHAIR), DORIS HUNTER, ALAN CAMPBELL, SHARON BAKER

ADMINISTRATION PRESENT:

JIM SAJ – TECHNOLOGY COORDINATOR

ITEMS DISCUSSED:

1. 2011 SUMMER PROJECT UPDATE:

THE COMMITTEE WAS PROVIDED WITH THE FOLLOWING INFORMATION:

- COMPUTER HARDWARE LAB UPGRADES COMPLETED AT GROSSE ISLE, WOODLANDS, STONEWALL COLLEGIATE INSTITUTE, AND STONEWALL CENTENNIAL.
- CLASSROOM MACHINES UPGRADES COMPLETED AT STONY MOUNTAIN, R.W. BOBBY BEND, AND TEULON ELEMENTARY. NEW ADMINISTRATOR SYSTEMS, CLINICIAN SYSTEMS, AND RESOURCE SYSTEMS WERE DEPLOYED. COLONY SCHOOL UPGRADES INCLUDE NEW SYSTEMS AND NEW SERVERS AT KELSEY, LIGHTLY, AND MALLARD SCHOOLS.
- NEW IMAGING SOFTWARE ENTITLED WINDOWS DEPLOYMENT SERVICE HAS BEEN TESTED AND IS CURRENTLY BEING USED. THE NEW IMAGE WAS PUT ON ALL NEW EQUIPMENT, PLUS HAS BEEN INSTALLED ON ALL COMPUTERS THROUGHOUT EACH OF THE FOLLOWING BUILDINGS: WOODLANDS, GROSSE ISLE, STONY MOUNTAIN, AND TEULON ELEMENTARY.
- MANAGED WIRELESS HAS BEEN INSTALLED IN STONY MOUNTAIN AND ARGYLE.

2. CURRENT PROJECTS:

- INSTALLATION OF SOLO SOFTWARE ACROSS THE DIVISION.
- IMAGE INSTALLATION WITHIN SELECTED SCHOOLS IN THE DIVISION.
- DISTRIBUTION OF NEW COMPUTERS AT OMEGA SCHOOL.
- STATUS OF WORK ORDERS WITHIN THE DIVISION

3. POWERSCHOOL

- POWERSCHOOL IS BEING USED AT STONEWALL COLLEGIATE INSTITUTE AND STONY MOUNTAIN
- STAFFS AT THESE TWO SCHOOL WERE TRAINED AND ARE CURRENTLY UPDATING STUDENT INFORMATION.
- COMPUTER TECHNICIAN IS WORKING ON THE SETUP FOR FIRST REPORTING PERIOD.

4. STRATEGIC PLAN

- THE TECHNOLOGY COORDINATOR PRESENTED THE BOARD COMMITTEE WITH THE GOALS AND OBJECTIVES OF STUDENT ENGAGEMENT.
- INCLUDED IN THIS PRESENTATION ARE THE STRATEGIC OUTCOMES, STRATEGIC ACTIONS, AND INDICATORS OF SUCCESS COMPONENTS OF THE PLAN.
- THE COMMITTEE REQUESTED THAT ADDITIONAL INFORMATION REGARDING INSTALLATION OF A WIRELESS NETWORK BE PROVIDED.

5. IPAD VS LAPTOPS FOR THE TRUSTEES

- DISCUSSIONS REGARDING THE USE OF IPADS VS LAPTOPS FOR TRUSTEES OCCURRED.
- AT THIS TIME, THE COMMITTEE FELT THAT THE LAPTOP OPTION WILL BETTER SERVE THE NEED OF THE TRUSTEES WITH THE TECHNOLOGY THAT IS AVAILABLE.

6. **COMPUTER TECHNICIAN**

- THE TECHNOLOGY COORDINATOR PRESENTED THE COMMITTEE WITH DATA REQUESTING FOR THE HIRING OF ANOTHER COMPUTER TECHNICIAN.
 - o ADDITIONAL COMPUTER SYSTEMS BEING DEPLOYED
 - o A 54% INCREASE IN DIVISIONAL WORK ORDERS
 - o NEW IMAGING AND SOFTWARE INSTALLATIONS
 - o SUPPORT FOR 1:1 PROJECT
 - o SUPPORT FOR POWERSCHOOL
 - o CURRENT OVERTIME HOURS LOGGED BY THE DEPARTMENT
- RECOMMENDATION:
- THE COMMITTEE RECOMMENDS THAT THE INTERLAKE SCHOOL DIVISION HIRES AN ADDITION FULL-TIME TECHNICIAN EFFECTIVE IMMEDIATELY.

THE MEETING ADJOURNED AT 8:15 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER