

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TECHNOLOGY COMMITTEE MEETING HELD ON TUESDAY MAY 3, 2011 AT 5:30 P.M. AT THE MAINTENANCE AND TRANSPORTATION FACILITY, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

SASHA EPP (COMMITTEE CHAIR), SALLY COOK, ALAN CAMPBELL, DORIS HUNTER

ADMINISTRATION PRESENT:

JIM SAJ – PROGRAM SUPPORT TECHNOLOGY

INFORMATION ITEMS

1. UPDATE ON PROJECTS SINCE DECEMBER MEETING
 - CURRENTLY THE PROCESS OF ESTABLISHING WIRING ACCESS POINTS FOR WIRELESS DEVICES CONTINUES AT THE STONY MOUNTAIN SCHOOL

2. NETWORKED PHOTOCOPIERS FOR STAFF
 - AS NETWORK PHOTOCOPIERS CONTINUE TO BE INSTALLED ACROSS THE DIVISION, THE TECHNOLOGY STAFF HAVE BEEN SETTING UP THE EQUIPMENT WITH THE APPROPRIATE USER LOGIN INFORMATION AND TRAINING THE STAFF HOW TO USE THE EQUIPMENT.

3. LANSCHOOL
 - THIS SOFTWARE ALLOWS TEACHERS TO MONITOR OR TAKE CONTROL OF MACHINES IN THE SCHOOL LABS. TEACHERS CAN DEMONSTRATE MATERIAL TO EACH OF THE LAB MACHINES OR SHARE A SELECTED SCREEN WITH OTHER USERS. INTERNET ACTIVITY CAN BE MONITORED AND IF NEED BE, SPECIFIC MACHINES CAN BE DISCONNECTED FROM THE INTERNET AS REQUIRED.

4. PORTAL ACCESS FOR TEACHERS
 - THE TECH DEPARTMENT HAS BEEN WORKING ON ESTABLISHING A METHOD FOR TEACHERS TO ACCESS THEIR FILES STORED ON THE SCHOOL SERVERS FROM THEIR HOME COMPUTER SYSTEMS.

5. SOFTWARE IMAGE
 - THE TECHNOLOGY DEPARTMENT CONTINUES TO WORK WITH STAFF TO COORDINATE THE PREPARATION OF A STANDARD SOFTWARE IMAGE THAT WILL EVENTUALLY BE DEPLOYED TO DESKTOPS ACROSS THE DIVISION.

6. STONY MOUNTAIN – 1:1 PROJECT
 - THE TECHNOLOGY DEPARTMENT HAS BEEN WORKING WITH THE ADMINISTRATION/TEACHERS AT STONY MOUNTAIN SCHOOL AS THEY MOVE FORWARD IN THEIR UPCOMING PROJECT.
 - WIRELESS TECHNOLOGY/INFRASTRUCTURE WILL BE INSTALLED.
 - A VARIETY OF MOBILE COMPUTER SYSTEMS HAVE BEEN TESTED.

7. POWER SCHOOL UPDATES
 - THE DIVISION HAS AN OFFICIAL START DATE ESTABLISHED WITH POWERSCHOOL. A PROJECT MANAGER WILL WORK WITH US TO COMPLETE THE PROCESS.
 - PROGRAM SUPPORT FOR TECHNOLOGY AND ONE COMPUTER TECHNICIAN WILL ATTEND POWER SCHOOL UNIVERSITY TRAINING
 - DISCUSSIONS ON THE TRAINING OF VARIOUS USERS ARE ONGOING. METHODS OF DELIVERY WILL INCLUDE TRADITIONAL LAB TRAINING AS WELL AS AN ONLINE COMPONENT.

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8. SUMMER UPGRADE PLANS

- HARDWARE UPGRADES ARE SCHEDULED FOR GROSSE ISLE, STONEWALL CENTENNIAL, WOODLANDS, STONEWALL COLLEGIATE AS WELL AS 4 COLONY SCHOOLS – OMEGA, KELSEY, MALLARD, AND LIGHTLY
- HARDWARE FOR ADMINISTRATORS WILL ALSO BE UPGRADED

9. COMPUTER HARDWARE

- PRE - TENDER INFORMATION HAS BEEN SENT OUT
- FINAL SELECTION AND PRICING RECOMMENDATIONS TO FOLLOW

MEETING ADJOURNED AT 6:34 PM.

COMMITTEE CHAIRPERSON
SALLY COOK

SECRETARY-TREASURER
AL LEIMAN