

INTERLAKE SCHOOL DIVISION

MINUTES OF THE WORKPLACE SAFETY AND HEALTH COMMITTEE MEETING OF THE BOARD OF THE *INTERLAKE* SCHOOL DIVISION THAT WAS HELD ON MONDAY, OCTOBER 17TH, 2011 AT THE TRANSPORTATION AND MAINTENANCE FACILITY, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

MARK GRINDEY (CHAIRPERSON), ALAN CAMPBELL, SASCHA EPP, SANDRA WIEBE,

ADMINISTRATION PRESENT:

ASSISTANT SUPERINTENDENT: CHRISTINE PENNER
SAFETY OFFICER: SHARON MONKMAN

THE MEETING COMMENCED AT 5:30 P.M.

INFORMATION ITEMS

THE COMMITTEE WAS PROVIDED WITH THE FOLLOWING INFORMATION FROM THE SHARON MONKMAN – SAFETY OFFICER.

- **BILL 20 – THE DEFIBRILLATOR PUBLIC ACCESS ACT-** NEW LEGISLATION STATES THAT DEFIBRILLATORS MUST BE ACCESSIBLE IN PUBLIC BUILDINGS.
- **DEFIBRILLATORS IN SCHOOLS –** THE COMMITTEE WAS PRESENTED WITH A DEMONSTRATION ON THREE (3) TYPES OF AUTOMATED DEFIBRILLATORS INCLUDING THE COST OF EACH UNIT.
- **CHANGES IN WORKPLACE SAFETY & HEALTH LEGISLATION -** THE COMMITTEE WAS INFORMED OF NEW WORKPLACE SAFETY & HEALTH LEGISLATION EFFECTIVE AUGUST 31, 2011.
- **CHEMICAL CLEAN-UP –** THE COMMITTEE WAS INFORMED OF THE CHEMICAL CLEAN-UP FROM THE SCIENCE LABS.
- **WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS) AWARENESS-** THE COMMITTEE WAS INFORMED WHMIS AWARENESS TRAINING WILL BE DELIVERED TO TEACHERS AND EDUCATIONAL ASSISTANT'S.
- **PLAYGROUND INSPECTIONS TRAINING –** THE COMMITTEE WAS INFORMED THAT KEITH THOMAS PROVIDED THE PLAYGROUND INSPECTION TRAINING FOR ALL CUSTODIANS AND MAINTENANCE STAFF.
- **CHANGES IN RED CROSS LEGISLATION -** THE COMMITTEE WAS INFORMED THAT THE SAFETY OFFICER WILL BE REQUIRED TO UPGRADE FIRST AID TRAINERS CERTIFICATE.
- **FIRST AID TRAINING FOR EDUCATIONAL ASSISTANT'S IN FEBRUARY –** CURRENTLY FIRST AID TRAINING FOR EDUCATIONAL ASSISTANT'S IS SCHEDULED FOR FEBRUARY. THE COMMITTEE SUGGESTED THAT LUNCH SUPERVISORS ALSO BE TRAINED.
- **CUSTODIAL CELLULAR TELEPHONES -** THE COMMITTEE AGREED THE SAFETY OFFICER WILL RESEARCH THE COSTS OF CELLULAR TELEPHONES FOR THE PURPOSE OF STAFF WORKING ALONE
- **ARSON PREVENTION –** THE COMMITTEE REVIEWED THE BROCHURE FROM WESTERN FINANCIAL.
- **SMALL APPLIANCES IN SCHOOLS –** THE COMMITTEE REVIEWED THE LETTER FROM MANITOBA SCHOOL BOARD ASSOCIATION.

MEETING ADJOURNED AT 6:45 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER